



DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
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MILLINGTON, TN 38055-0000

BUPERSINST 1560.20F
PERS-443
15 Mar 2021

BUPERS INSTRUCTION 1560.20F

From: Chief of Naval Personnel

Subj: WHITE HOUSE FELLOWS PROGRAM

1. Purpose. To publicize the White House Fellows Program and encourage Navy personnel to compete for participation in this unique and prestigious program. Major revisions include updates to the application process, commencing date, initial screening process, and the White House Fellows Program Web site address.
2. Cancellation. BUPERSINST 1560.20E.
3. Scope and Applicability. This instruction is applicable to all Navy military personnel.
4. Background. The White House Fellows Program was established in 1964 to provide a highly selected group of gifted, motivated young Americans with the experience of direct and personal involvement in the process of governing our nation. Fellows are assigned to the White House Staff, the Vice President, to members of the Cabinet, and to other top-level assignments in the executive branch. In addition to their duties as special assistant, White House fellows participate in an educational program revolving around the Government's processes, personalities, and problems.
5. Procedures
 - a. To be considered for this program, interested personnel must apply to the President's Commission on White House Fellowships. The application provides the basis for the initial screening process. Successful applicants are interviewed by regional panels composed of distinguished citizens. The most outstanding applicants on a nationwide basis are then recommended to the President's Commission on White House Fellowships, which makes the final recommendations to the President of the United States. The President designates the White House fellows.
 - b. Selection will be limited to career-motivated military personnel, both officer and enlisted, who
 - (1) have demonstrated unusual ability, high moral character, outstanding motivation, and a broad capacity for leadership.
 - (2) show exceptional promise of future development

(3) are dedicated to the institutions of the United States.

c. Military personnel on active duty who are designated White House fellows will receive their normal authorized pay and allowances and remain in active duty status.

6. Qualification Requirements. The program is open to career men and women of the military Services. Federal civilian employees are not eligible for the program. Each applicant must be a citizen of the United States.

7. Considerations. In addition to the prerequisites above, candidates should be mature, experienced, have the potential to contribute to the program, and be able to utilize their program experience to benefit the Navy and their continuing Navy careers. These factors play a significant role in the selection process.

8. Funding

a. Temporary additional duty funding for regional interviews will be provided by local commands.

b. Any additional interviews required for the program will be funded by the President's Commission on White House Fellowships.

9. Action

a. Individuals who are qualified and interested in applying for the White House Fellows Program should visit the program's Web site for specific information regarding the application process at: <http://www.whitehouse.gov/get-involved/fellows>.

b. Completed applications are generally due to the President's Commission on White House Fellowships in January for fellowships commencing the following August. Applications are very detailed and require significant time to complete and should be started as early as possible.

c. The Navy point of contact for the program is Navy Personnel Command (NAVPERSCOM), Outservice Education Placement Branch (PERS-443) at (901) 874-3996/DSN 882.

NOTE: Though PERS-443 is the Navy White House Fellows point of contact, non-Navy specific application and program questions should be addressed to the President's Commission on White House Fellowship

d. The selection of White House fellows is conducted by the President's Commission on White House Fellowships. The Navy's participation in the process is limited to an initial screen of all Navy applicants conducted after the Commission's selection of regional finalists.

(1) After the application deadline each year, NAVPERSCOM will obtain a list of the Navy applicants being considered by the Commission as regional finalists. NAVPERSCOM will then review those applicants' military records to ensure that career timing and professional performance support selection as a fellow. Applicants whose career timing and professional performance support selection will receive an endorsement from Assistant Commander, Navy Personnel Command for Career Management (PERS-4), which will be forwarded to the Commission.

(2) Applicants whose timing and performance do not support selection will not be endorsed. Applicants who are not endorsed will not be released to participate in the program.

NOTE: Given the prestigious nature of the program and the desire for participants to be able to utilize their program experience in a continuing Navy career, applicants in a failure of selection status at the time records are screened will not normally receive PERS-4 endorsement.

e. Naval District Washington will provide administrative support for personnel assigned to outside Department of Defense activities in the National Capital Region.

f. White House fellows do not receive Joint Professional Military Education Phase I credit.

10. Service Obligation. Military personnel who participate in the program may not resign or terminate during the fellowship. Additionally, upon completion of the fellowship, they are obligated to serve on active duty for a period of three times the duration of duty as a White House fellow.

11. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned for the standard subject identification codes (SSIC) 1000 through 13000 series, per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA) Directives and Records Management Division (DRMD) portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local records manager or the DON/AA DRMD Program Office.

12. Review and Effective Date. Per OPNAVINST 5215.17A, PERS-443 will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.



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Deputy Chief of Naval Personnel

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via BUPERS Web site, <http://www.public.navy.mil/BUPERS-NPC/REFERENCE/INSTRUCTIONS/BUPERSINSTRUCTIONS/Pages/default.aspx>